



CNBSLAI

Cavite Naval Base Savings and Loan Association, Inc.

2x2 Latest ID Picture

Commutation of Leave Loan Application Form

Amount Applied (in words)	Amount in Figure	Term of Loan Single Payment within 12 months period	Loan Purpose
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BORROWER'S INFORMATION

Account No.														
	Last Name	First Name	Suffix (Jr., III)	Middle Name										
Serial No.	Landline No.	Mobile No.	Birthdate (mmddyyyy)	Tax Identification No. <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td> </tr> </table>										
Complete Present Address (House No./Street, Subdivision, Brgy/District/City/Municipality/Province)				Zipcode										
Complete Permanent Address (House No./Street, Subdivision, Brgy/District/City/Municipality/Province)				Zipcode										

CERTIFICATION

<p>"I hereby certify that the above informations are true and correct including the attachment hereto. I conforme that this application is subject to CNBSLAI policies, terms and conditions."</p>	<p>"I hereby certify that the borrower is a bonafide member of the Philippine Navy and the data as contained in the verification Data are true and correct"</p>
<p>Conformed:</p>	
<p>Signature over printed name of Member-Borrower Date: _____</p>	<p>Signature of Spouse/Parent Date: _____</p>
<p>Commanding Officer, NFSU Manila Date: _____</p>	

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Balances as of _____ mm/dd/yyyy																																																			
<p>Capital Contribution: <input style="width: 80%;" type="text"/></p>	<p>Approved Loan Details:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Principal</td> <td style="width: 80%;"></td> </tr> <tr> <td>Term of Loan</td> <td></td> </tr> </table>			Principal		Term of Loan																																													
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RELEASING DETAILS:

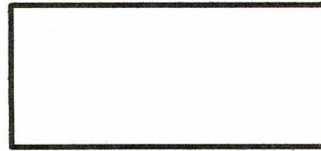
Voucher No.	Check No.	Date:	Posted by:	Released by:
Prepared by:			Date:	Date:

PROMISSORY NOTE

For the value received this ____ day of _____, 20____, I promise to pay the Cavite Naval Base Savings and Loan Association Inc., with head office located at Fort San Felipe, Cavite City the sum of _____ (P _____) plus Six Percent (6%) annual interest with advance Service Fee and Admin Fee to be deducted on the net proceed of this loan in a single payment within Twelve (12) months period from the date of loan application with a contractual rate of _____ %.

Signature over printed name of Member-Borrower

Date: _____



Right Thumb Mark

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Requirements submitted:

- Notarized Power of Attorney
- Disbursement Voucher
- Commutation of Leave Order (OTNA authenticated)
- Retirement Order (OTNA authenticated)
- Monetization of Leave Credits (OTNA authenticated)
- Certificate of Last Payment (OTNA authenticated)
- Applicant and Spouse/Dependent ID
- Applicant LBP ATM Card (PN Payroll) (Photocopy)/ payroll account number be checked and verified
- Current Deposit Slip/SPI1 form issued by Landbank (any branch)
- OTNA Certification of no claim on file for sharing of benefits with his spouse/ beneficiaries
- Latest 2x2 ID Picture
- Affidavit of no sharing from spouse
- Personal appearance at Finance of the person availing the loan, the documents should be hand carried to PNFC by the member borrowers only.
- Endorsement from OESPA or Provost Marshall for no pending case versus legal wife/dependents

Verified and checked by:

Signature over printed name

Date

SPECIAL POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENT

I, _____, Filipino of legal age, single/married and presently residing at _____, CONSTITUTED and APPOINTED by these presents do name constitute and appoint the Commander, Philippine Navy Finance Center thru Commanding Officer, Naval Finance Center Unit Manila also legal age to be my true and lawful Attorney-in-fact, for me and in my name, place and stead and for my own use and benefit to do and perform all of any of the following acts and things to wit;

To transfer from my accumulated leave benefits thru the Land Bank of the Philippines BSP Servicing Branch with Account No. _____ the following:

Name of Financial Institution (FI)/ Entity	LBP Account No. / Branch	Amount (Php)	Remarks
Cavite Naval Base Savings and Loan Association, Inc. (CNBSLAI)	1682-1032-87 Fort Bonifacio Branch		Full payment of the undersigned's loan obligation (net of service fee)
PN Provident Fund	1682-1018-53 Fort Bonifacio Branch		Service Fee (0.05% of the total remittance to FI)

To do and execute any and all other acts in connection with the above given purpose and to execute and sign whatever documents are needed and necessary in order to carry into effect this Special Power of Attorney.

HEREBY GIVING AND GRANTING unto said Attorney-in-fact full power and authority to full power and authority to do and perform all and every act and thing whatsoever requisite and necessary to be done and above premises hereby ratifying and confirming all that said Attorney-in-fact shall lawfully do cause to be done by virtue of all these presents.

This SPECIAL POWER OF ATTORNEY shall be binding unless otherwise revoked by the signatories in expressed writing.

IN WITNESS WHEREOF I have hereunto set my hand this _____ day of _____ 20____ at _____.

(Affiant)
AFP ID No. _____

ACKNOWLEDGEMENT

BEFORE ME on this _____ day of _____ 20____ personally appeared _____ with AFP ID shown above known to me to be the same person who executed the foregoing instrument and acknowledge the same as his free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place first above written.

Date

CERTIFICATION

This is to certify that the undersigned did not issue certificate of no sharing of benefit in favor to my spouse for purposes of settlement.

This certification is being issued to support undersigned's application of Commutation of Leave Loan.

Signature over printed name of Borrower